

# **SPRING-BENNER-WALKER JOINT AUTHORITY**

## **REGULAR MEETING**

**September 10, 2018**

### **ATTENDANCE:**

<b>AUTHORITY MEMBERS:</b>	<b>Spring</b>	Joseph Galbraith Gregg Heny Chris McMurtrie Dondi Smeltzer
	<b>Benner</b>	Dan Hoffman William Hughes Timothy Miller
	<b>Walker</b>	Dennis McDowell Joseph Swanderski

**GUESTS:** None present

**CONSULTING SOLICITOR:** Robert Mix, Esq.

**EXECUTIVE DIRECTOR:** N. Warren Miller

**EMPLOYEES:** Kelly Gill & Tasha Dutton

### **CALL TO ORDER:**

The September 10, 2018, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription.

### **ROLL CALL:**

William Hughes, Secretary, took Roll Call, recording nine members present. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

### **PLEDGE OF ALLEGIANCE:**

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

**APPROVAL OF MEETING MINUTES:**

Mr. McDowell asked the Board if there were any questions and/or changes to the August 27, 2018 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Smeltzer to approve the Minutes of the August 27, 2018 Regular Meeting as presented.** 9 ayes, 0 nays. **The motion carried.**

**CORRESPONDENCE:**

**623 Fairview Street Sheriff Sale Notice** – The Authority received a notice indicating a Sheriff Sale is scheduled for 623 Fairview Street on Thursday, November 8, 2018. Mr. Heny asked how this sale would impact the Authority. Mrs. Dutton stated we currently have a municipal lien filed against the property for \$146.95 and that we will update the lien closer to the November Sheriff Sale. The Authority will collect all monies due on the account if the property is sold at the Sheriff Sale.

**APPROVAL OF PAYMENTS:**

Approval of Requisitions:

**Revenue Fund Requisition 2012-131**– Mr. Heny presented the Board with Revenue Requisition #2012-131 in the amount of \$46,866.66. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2012-131. **Mr. Smeltzer moved, seconded by Mr. McMurtrie to approve Revenue Requisition 2012-131 payable to SBWJA in the amount of \$46,866.66.** 9 ayes, 0 nays. **The motion carried.**

**GUESTS:** There were no Guests present for the meeting.

**SYSTEM OVERVIEW REPORT:**

**August 2018 System Overview** – Mr. W. Miller informed the Board that he will present a new System Overview Report the first meeting of each month. The report is intended to assist Board members in obtaining a better understanding of the work completed by the Authority personnel and will include in-home inspections completed, system maintenance, sewer extensions, call outs, permit applications purchased, Benner Township Water Authority Maintenance, Inter-Municipal work and PA One Calls that are performed within our sewer system.

Mr. W. Miller stated there were 29 in-home inspections completed in the month of August, which identified one (1) HVAC system discharging to our system. The maintenance department completed 16 sewer lateral inspections. The office staff issued ten (10) sewer permit applications.

Our maintenance staff completed upgrades to Pump Station #2 (Jacksonville) and Pump Station #3 (Musser Lane). The maintenance personnel removed the galvanized piping and replaced it with SCH80 in the wet wells and the dry wells for both pump stations. Mr. W. Miller explained the wet well is where the flow enters the pump stations then the individual units pump to the manifold in the dry well that houses the valves and check valves directing the flows into our forcemain. It was also noted that Mr. W. Miller would like to replace the old galvanized forcemain in the future due to tuberculation decreasing the diameter of the 2" forcemain pipe.

A sewer mainline extension was completed at the Village of Nittany Glen, which was inspected by our personnel. There were two (2) call outs in August due to PA One Call submitting two (2) emergency tickets and there were a total of 91 PA One Call tickets completed in August.

Mr. Swanderski asked if the 16 sewer lateral inspections were new installations or if they were corrections made to existing sewer laterals. Mr. W. Miller stated the 16 sewer lateral inspections were all new installations. Existing sewer laterals are videoed during in-home inspections or if a problem is identified during mainline video work.

Mr. Swanderski also wondered if the ten (10) new sewer permit applications were for one area or if it was spread out. The sewer permits obtained were for several different areas within our sewer system.

Mr. Heny asked if we perform additional inspections at properties that have building expansions completed. Mr. W. Miller stated an in-home inspection is completed to verify there are no illegal connections and we also video the sewer lateral.

## EXECUTIVE DIRECTOR'S REPORT:

**173 Norman Avenue** – The maintenance department identified clear water entering our system in several locations on Norman Avenue during a heavy rain event on August 14, 2018. There were three (3) properties on Norman Avenue that were identified as the Authority's responsibility to repair due to the area of water infiltration being located at the 4" to 6" transition, which is located at the public right-of-way.

The maintenance department noted clear water running from the sewer lateral at 173 Norman Avenue; therefore, they attempted to video the sewer lateral with the push camera. Mr. W. Miller stated that two (2) employees attempted to push the camera through the lateral; however, they were unsuccessful due to root intrusion at approximately 12' downstream of the trap. Our office sent the homeowner a letter notifying them of the root intrusion and informing them their sewer lateral needed to be excavated and repaired. The homeowner contacted our office by telephone and was very belligerent with Ms. Cain regarding this matter.

The homeowner spoke with Mr. W. Miller regarding the repairs and asked if a re-inspection could be completed by our staff on a weekend due to having access to reduce equipment rentals and labor. Mr. Eckenroth, from our maintenance department, agreed to re-inspect the property on September 1, 2018. On September 4, 2018 the homeowner called our office stating that they wanted to be reimbursed for their repairs because they claimed there were no roots in their sewer lateral when it was excavated and that they broke their pipe during this process. When Mr. Eckenroth arrived at the property on September 1, 2018 there was a section of pipe smashed in multiple pieces in the ditch and at that time the contractor, homeowner's son, told him there were no roots in the lateral. Mr. Eckenroth then completed a video inspection to verify there were no more roots in the sewer lateral and witnessed the sewer lateral being backfilled with 2B stone.

Mr. W. Miller informed the homeowners that he was not willing to reimburse them for the repairs at this time. The homeowners asked if they could plead their case to the Board. Mr. W. Miller stated they were more than welcome to do so and provided them with the date and time of our meeting. The homeowners did not attend the meeting. The Board will not take action at this time.

Mr. Heny recommended the Authority start taking pictures or make a recording of the problem areas to avoid these problems in the future. Mr. W. Miller stated that our maintenance department has started documenting problems due to this particular situation.

**1495 Valley View Road** - The maintenance department had the video truck out today looking for I & I due to the heavy rain and noticed there was a large amount of clear water exiting the sewer lateral at 1495 Valley View Road. Our office contacted the homeowner to gain access to the property, but the homeowner denied us access indicating he would look for leaks within his home. The homeowner also stated that he had sump pumps that discharge to the outside and that he was aware of our rules regarding sump pumps not being connected to the sanitary sewer. Mr. W. Miller suggested an I & I surcharge be implemented if we are refused access to the property.

**Zion Road Manhole Restoration** – The manhole restoration project started today. Mr. W. Miller stated the manholes were prepped today and they will begin the application of concrete tomorrow.

#### **SOLICITOR'S REPORT:**

**Centre County Christian Academy** – Mr. Mix stated that he agrees with the Board and Mr. W. Miller's decision to have the Centre County Christian Academy approach Bellefonte Borough with their request to have SBWJA provide sewer service to their facility.

#### **OLD BUSINESS:**

**Shiloh Road** – During the August 27, 2018 meeting Mr. T. Miller had suggested a meeting be scheduled with Cory Miller, University Area Joint Authority's (UAJA) Chairman, Mr. McDowell, Mr. W. Miller, both engineers and one Benner Township Supervisor to discuss the current 537 Plan and our Authority being permitted to negotiate an agreement with UAJA to become a bulk customer. This was suggested to ensure that UAJA's Board is aware of what is being discussed regarding development on Shiloh Road. Mrs. Gill had mentioned she remembered a letter from the Council of Government that authorized Cory Miller to work with us for sewer service in that area; therefore, she reviewed the Shiloh Road file after the August meeting to refresh her memory. Mrs. Gill provided the Board with documentation from August 12, 2016 that indicated SBWJA approached UAJA with a request to accept the flows generated within Benner Township be conveyed to the UAJA plant for treatment. UAJA responded to our request indicating the UAJA Board discussed this matter at their September 21, 2016 meeting and they stated they would only provide sewer service if the customers are served directly by UAJA and if nutrient credit offsets are purchased by the developers, or some other entity other than UAJA.

Mr. Heny asked if there has been a significant change in the UAJA Board members since 2016. Mr. W. Miller indicated that he did not believe there was a big change in the UAJA Board members or their position on this issue.

**NEW BUSINESS:**

**Skyview Meadows Sewer Extension Agreement (34 EDUs)** – Mr. W. Miller indicated the developer for Skyview Meadows is ready to proceed with a mainline extension and has submitted a Sewer Extension Agreement. **Mr. T. Miller moved, seconded by Mr. Swanderski to approve the Sewer Extension Agreement for Skyview Meadows in the amount of 34 EDUs. 9 ayes, 0 nays. The motion carried.**

**Quality Rehabs Sewer Extension Agreement (2 EDUs)** – Mr. W. Miller indicated the developer for Quality Rehabs is ready to proceed with extending sewer mainline to serve 2 EDUs. **Mr. T. Miller moved, seconded by Mr. McMurtrie to approve the Sewer Extension Agreement for Quality Rehabs in the amount of 2 EDUs. 9 ayes, 0 nays. The motion carried.**

**Quality Rehabs, Valentine Hill Road Right-of-Way** – The proposed 6” sewer mainline extension for 2 EDUs requires an easement through private property owned by Paul and Ellen Hartle and will be maintained by our Authority. **Mr. T. Miller moved, seconded by Mr. McMurtrie to approve the right-of-way agreement between Paul and Ellen Hartle and SBWJA on behalf of Quality Rehabs. 9 ayes, 0 nays. The motion carried.**

**COMMITTEE REPORTS:**

**Personnel & Community Relations Committee** – Mr. Hoffman indicated the personnel committee presented recommendations to the Board and have decided to give non-exempt employees a raise of \$0.75 per hour starting on January 1, 2019 and this is in addition to whatever else the Board decides on future raises for 2019. Mr. Hoffman also stated that the exempt employee’s wages will be discussed at a later date. Mr. Heny suggested the motion include that this is a onetime approval. **Mr. Hoffman moved, seconded by Mr. T. Miller to approve a onetime \$0.75 per hour raise for all non-exempt employees effective January 1, 2019, which does not include future raises that the Board may approve for 2019. 9 ayes, 0 nays. The motion carried.**

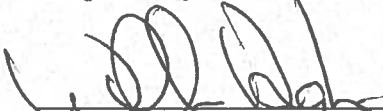
**Facilities Committee:** Mr. Hughes had nothing to report.

**Financial Committee:** Mr. Heny had nothing to report.

**ADJOURNMENT:**

**Mr. Heny moved, seconded by Mr. Hughes to adjourn the meeting at 7:37 p.m. 9 ayes, 0 nays. The motion carried.**

Respectfully submitted,

  
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William Hughes, Secretary

  
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Tasha L. Dutton, Recording Secretary

CC: Benner Township \_\_\_\_\_  
Spring Township \_\_\_\_\_  
Walker Township \_\_\_\_\_