

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

November 9, 2015

ATTENDANCE:

AUTHORITY MEMBERS:

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| Spring | Joseph Galbraith Gregg Heny Jason Scott Dondi Smeltzer |
| Benner | Dan Hoffman William Hughes Timothy Miller |
| Walker | Dennis McDowell Ted Onufrak |

GUESTS: Shirley Gryczuk

CONSULTING ENGINEER: Andy Johnson, P.E.

CONSULTING SOLICITOR: Robert Mix, Esquire

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Tasha Dutton

CALL TO ORDER:

The November 9, 2015, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording nine members present. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. T. Miller, Chairman, led the Board members, Employees and Guests in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. T. Miller asked the Board if there were any questions and/or changes to the October 26, 2015 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. McDowell to approve the Minutes of the October 26, 2015 Regular Meeting as presented.** 9 ayes, 0 nays. **The motion carried.**

CORRESPONDENCE:

PA DEP – We received notification from the PA DEP that our Water Obstruction and Encroachment Permit for PS#7 has been issued and will become effective once DEP is in receipt of our acknowledgement of the permit conditions. Upon completion of the project, our Authority will need to sign the Completion Report and submit it to DEP within 30 days. Mr. W. Miller indicated that he has executed the acknowledgement of the permit conditions and sent it back to PA DEP last week. The Authority will now need to obtain a variance from Walker Township to build in the flood plain. It was noted that PS#7 was not in the flood plain when it was originally built; however, Harrisburg has reclassified and it is now in the flood plain. Mr. W. Miller indicated that he spoke with Walker Township's zoning officer, Vaughn Zimmerman, and he stated that the Authority may need to attend a Zoning Hearing Board meeting to get approval.

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-66 – Mr. Onufrak presented the Board with Revenue Requisition 2012-66. **Mr. Heny moved, seconded by Mr. Galbraith to approve Revenue Requisition 2012-66 payable to SBWJA in the amount of \$354,330.84.**

Mr. T. Miller referenced the payment to Bellefonte Borough for treatment and wanted to know if there was anything to report. Mr. W. Miller stated that there were a few questions that Lori Walker answered. Mr. W. Miller also informed the Board that the Borough purchased some items for a retiring employee that has been excluded from the bill. This is not considered an operational and maintenance expense and would not be approved when presented to the Commonwealth. 9 ayes, 0 nays. **The motion carried.**

GUESTS:

Shirley Gryczuk – Mr. W. Miller asked Ms. Gryczuk if she had anything to bring to the Board. Ms. Gryczuk had nothing to report.

EXECUTIVE DIRECTOR'S REPORT:

SCI Rockview/SCI Benner – The Authority started experiencing high flows at the Rockview Pump Station on 10/26/2015. Mr. W. Miller met with SCI Rockview and SCI Benner on 10/27/2015 informing them of the problem and asked them to investigate the internal plumbing within the prisons. The increased flows resulted in a small overflow at the headworks on 10/31/2015. It was noted that the prisons were averaging 950,000 gpd. Mr. W. Miller also commented on the flows slowly increasing to 650,000 to 700,000 gpd three weeks prior to the overflow incident. Our Authority spoke with the prisons again regarding the flows and insisted on immediate attention within the prisons. The flows began dropping off the first part of November and have gone back to normal.

SR 144 Resurfacing – The Clearfield PennDOT office has indicated they will be resurfacing SR 144 from Pleasant Gap to the Bellefonte Borough line in 2016. This project will involve raising sixty-five (65) manholes along this stretch of road. Mr. W. Miller indicated that the overtime wages on the 2016 budget have been increased due to this information. The Authority has several manholes that will need to have 12" barrels installed due to the chimneys already having a 12" rise. The barrel replacement takes approximately one (1) day per barrel due to the extensive digging and labor to remove the old cone. PennDOT will be milling and filling with 2" of top from the railroad bridge to the red light in Pleasant Gap. Mr. T. Miller asked if PennDOT will be participating in the 50/50 cost share. Mr. W. Miller stated that he has not received a straight answer on the reimbursement; however, he feels PennDOT will offer something. This work will take approximately one (1) month to complete.

116 Willow Bend Drive – Approximately eight (8) years ago our Authority completed the Benner Township Sewer Extension which included Seibert Road and Willow Bend Development. Mr. W. Miller noted that 116 Willow Bend Drive did not connect to the public sewer at the time of the project. The homeowner forced the Authority to hire a contractor to install the sewer lateral to the home due to their noncompliance. This property developed a sag and due to grease build up several backups occurred. The homeowner contacted the Authority last week indicating they are placing their home on the market and would like us to correct the sag and repair the damage to their finished basement which they claim was caused by the sewer backups. Mr. Mix indicated the sewer lateral is the homeowner's responsibility. Mr. W. Miller stated that he contacted the contractor that completed this work to make him aware of the situation.

Employee Gift Certificates - Mr. T. Miller indicated that in past years the Authority has provided the employees with gift certificates at a local grocery store for the Christmas Holiday. **Mr. McDowell moved, seconded by Mr. Hoffman to purchase gift certificates for each of the Authority's employees from a local grocery store as with previous years. 9 ayes, 0 nays. The motion carried.**

SOLICITOR'S REPORT: Mr. Mix had nothing to report.

Continuation of Coverage Upon Retirement – Mr. W. Miller asked Mr. Mix to review the laws regarding our Authority allowing a permanent full-time employee of twenty (20) consecutive years of services upon retirement being eligible for continued health insurance coverage at the current rate our Authority pays for insurance premiums from age 59 ½ until they are eligible for Federal Medicare/Medicaid Coverage or for a maximum of 66 months, whichever comes first. The Authority's insurance agent, Mr. Azzato, informed Mr. W. Miller that he believes we may no longer be able to provide this benefit due to the Affordable Care Act.

Continuation of Coverage – Mr. Mix was also asked to review the continuation of health insurance coverage for employees that have been off work for any reason for a period of three (3) consecutive months or longer and has exhausted their FMLA leave and/or their accrued paid time off. Employees will be required to pay a portion of their health insurance monthly premium. Mr. W. Miller feels that the Employee Personnel Handbook will be ready for approval at the November 23, 2015 meeting.

ENGINEER'S REPORT:

PS#7 Upgrades – Mr. Johnson stated that they are still waiting for the Water Quality Management Permit and once this is obtained the job will be put out for bid.

Rex Lane, Clemens Lane & Roopsburg Road (Formerly Slaughterhouse Road) R-O-W – Mr. Johnson stated that his survey crew should be completing their work this week for the Rex Lane, Clemens Lane and Roopsburg R-O-Ws. Mr. Johnson also informed the Board that Mr. W. Miller requested the property pins be located for the SBWJA administration and maintenance building. Mr. W. Miller stated that he just wants to verify the property lines due to the neighbor asking to cut some of the Authority's tree limbs to accommodate her landscaper mowing the grass. The Authority may want to consider installing a split rail fence to indicate the property line.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

G.M. McCrossin Easement Agreement – The Authority received an executed Easement Agreement for G.M. McCrossin for the sewer extension to their property located at 2780 Benner Pike in Benner Township. **Mr. Galbraith moved, seconded by Mr. Hoffman to approve the Easement Agreement for G.M. McCrossin.** 9 ayes, 0 nays. **The motion carried.**

G.M. McCrossin Agreement of Dedication — We received an executed Agreement of Dedication for G.M. McCrossin and their property located at 2780 Benner Pike in Benner Township. Our Authority is also in receipt of a letter of credit for the maintenance bond. **Mr. Galbraith moved, seconded by Mr. Hoffman to approve the Agreement of Dedication for G.M. McCrossin, which includes the letter of credit for the maintenance bond.** 9 ayes, 0 nays. **The motion carried.**

2016 Tentative Budget – Mr. T. Miller referenced the 2016 Tentative Budget that was provided for the Board's review. Mr. W. Miller stated that he tries to avoid transferring funds from System Reserve to balance the budget, but he had to do it this year. Mr. W. Miller explained that it is difficult to know what Bellefonte Borough is going to do and what their schedule is; therefore, he set aside \$250,000.00 for their upgrades. Mr. Onufrak asked if the \$250,000.00 included the Act 537 Plan that Bellefonte has decided to have completed. Mr. W. Miller stated that it should. There was general discussion and questions with the tentative budget. With no further questions regarding the 2016 Tentative Budget, **Mr. Hoffman moved, seconded by Mr. McDowell to approve the 2016 Tentative Budget as presented.** 9 ayes, 0 nays. **The motion carried.**

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Hoffman informed the Board that the PA Bulletin published their inflation rate for 2016 and it was .08.


Facilities Committee: Mr. Hughes had nothing to report.

Finance Committee: Mr. Onufrak had nothing to report.

ADJOURNMENT:

Mr. Hughes moved, seconded by Mr. Heny to adjourn the meeting at 7:40 p.m. 9 ayes, 0 nays. **The motion carried.**

Respectfully submitted,



William Hughes, Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township
Spring Township _____
Walker Township _____