

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

June 22, 2020

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Toby Dashner Joseph Galbraith Gregg Heny Chris McMurtrie
	Benner	Brian Book Dan Hoffman Willis Houser, Jr.
	Walker	Dennis McDowell Joseph Swanderski

GUESTS: None present

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Will Barton and Kelly Gill

CALL TO ORDER:

The June 22, 2020, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription purposes.

ROLL CALL:

Mr. Swanderski, Secretary, took Roll Call, recording nine members present. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the June 8, 2020 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Dashner to approve the Minutes of the June 8, 2020 Regular Meeting as presented.** 7 ayes, 0 nays, 2 abstentions. **The motion carried.** Mr. Book and Mr. Hoffman abstained due to being absent from the June 8, 2020 meeting.

CORRESPONDENCE: There was no Correspondence presented for discussion.

FINANCIAL REPORTS:

Treasurer's Report: Mr. Heny reviewed the financial reports for the period ending 05/31/2020. Mr. McDowell asked if there were any questions or comments regarding the Treasurer's Report. **Mr. Swanderski moved, seconded by Mr. Galbraith to approve the Treasurer's Report as presented.** 9 ayes, 0 nays. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2020-07 – Mr. Heny presented the Board with Revenue Requisition #2020-07 in the amount of \$63,947.82. Mr. McDowell asked if there were any questions regarding the presentation of Revenue Fund Requisition 2020-07. **Mr. Book moved, seconded by Mr. Houser to approve Revenue Requisition 2020-07 payable to SBWJA in the amount of \$63,947.82.** 9 ayes, 0 nays. **The motion carried.**

GUESTS: There were no Guests wishing to address the Board.

SYSTEM OVERVIEW REPORT:

Will Barton, Maintenance Crew Leader, provided an overview of the work completed on the sanitary sewer system for the month of May 2020.

In-Home Inspections - There were 13 in-home inspections completed in the month of May. During an in-home inspection on Mack Avenue we determined the trap was broken underground which required excavation and repair. The repair was completed within a few days and re-inspected.

Sewer Permits and/or Lateral Inspections - Our maintenance department completed three (3) new sewer lateral inspections in May. One was a commercial property on Radio Drive, one was along Feidler Road and the last one was at West Water Street. The office staff received one (1) new permit application in the amount of 1.00 EDU and issued the permit.

System Maintenance – Our employees pulled pumps at Pump Stations #1, #4, #17 and Beaver Farms Apartments. The wet wells for all pump stations and Beaver Farm Apartments were vacuumed. All check valves were cleaned and the bar screen at the Centre County Youth Detention Center was inspected. A heater at Pump Station #7 was replaced. Mr. Barton stated plexiglass was installed at the office. The riding mower was repaired which involved installing a new voltage regulator and new blades. All meter pits were jetted. The maintenance staff completed an inspection of several grease/grit separators of commercial properties on our sewer system. Our personnel noted high run times at Pump Station #17 during the end of the day SCADA system check and decided to pull a pump; however, once they arrived on site clear water was found entering the pump station. The clear flow was narrowed down to a specific home by checking 6” view ports and the Authority office contacted the property owner who happened to live out of town. The property owner drove to the site and determined the toilet valve was broken. The property owner was very thankful for our services.

A homeowner from Walker Township contacted the office about issues with their toilet not flushing. The maintenance staff video inspected the sewer lateral and found no issues with blockage. Mr. Barton indicated the pump alternation issue at Pump Station #8 was repaired with the assistance of an electrical engineer from Cooper Electric. Mr. Barton reported that mulch was turned over in all flower beds at the office.

Video Truck - Our personnel completed 4,788 feet of video work for the month of May. The video work was mostly completed in newly constructed developments.

Vactor Truck – We jetted 3,055 feet of sewer mainline in May including all meter pits.

Sewer Extensions – The maintenance staff completed video inspection, flushing of the mainlines and mandrel testing at Steeplechase Phase 7 this past month. Video inspection, vacuum testing of the manholes and mandrel testing was also completed at the Village of Nittany Glen Phases V-A.1 & V-A.2. Inspection continued at Stonehenge Phase 7 throughout the month of May.

Benner Township Water Authority – Our employees completed analytical testing for bacteria and atrazine at the Benner Township Water Authority’s water systems. A second bacteria test had to be taken later in the month due to a lab error. Trees were trimmed at the Grove Park well house to allow for mowing. Leak detection was completed at the Grove Park water system and a small leak was found and repaired along Aster Avenue. A new customer was added along Edward Drive which involved completing a water service line inspection, installing a water meter and a touchpad within a meter pit.

Inter – Municipal Work –The maintenance staff raised manholes on Seibert Road and Crestview Drive as part of Benner Township’s paving project.

Call Outs/ PA One Calls – There were a total of three (3) call outs throughout the month of May. A sewer back-up occurred at a home on Millgate Road due to grease at the trap. The control panel at the Hampton Hills well tripped due to an electrical issue. The generator at Pump Station #7 did not start during a power outage. Mr. Barton ended the report with a total of 138 PA One Calls being located in May.

Mr. Galbraith asked if the equalization (EQ) tank at Pump Station #6 (Rockview) was cleaned because he noticed the Authority staff on site last week with the Vactor Truck. Mr. Barton stated no, the decant tank at Rockview’s Forestry Camp was being cleaned last week, which caused debris to enter the Forestry pump station. The Vactor Truck was then used to clean the Forestry pump station located just outside of the EQ tank. Mr. Miller stated that our Authority completes this work for Rockview a couple of times per year and we invoice for our services with their quarterly bill.

Mr. Book inquired about the work being completed for the grease/grit separators and wanted to know what type of work was done. Mr. Barton stated the grease/grit separators were inspected by our Authority personnel to determine if they needed pumped. Mr. Book asked if we have a specification for this and Mr. Barton stated we have a typical drawing for a 1000-gallon grease trap in our rules and regulations. Mr. Miller stated that when a commercial facility is being constructed the engineer typically submits a design for proper sizing of the grease/grit separator for approval by our Authority. Mr. Miller stated our Authority has an inspection program to inspect the private grease/grit separators at many locations around our system. We do not pump these tanks.

EXECUTIVE DIRECTOR’S REPORT:

Pump Station #8 (Zion Stover) – Mr. Miller stated the upgrades of the electrical work at Pump Station #8 were completed. This was a fairly inexpensive repair which came in under the estimated amount.

Zion Road Meter Pit – Mr. Miller informed the Board that the work to the flume at the Zion Road meter pit was completed on 06/18/2020. The project took two days to complete due to the concrete not curing because of the humidity. Mr. Dashner asked if a muni-ball was used to complete the work. Mr. Miller stated a muni-ball was used along with a 4” flexible hose to bypass the flow. Mr. Miller stated with the installation of the new variable frequency drive at Pump Station #7 the pump station now runs about 140 GPM for anywhere between 2-8 hours per cycle, much like Pump Station #6 (Rockview).

Maintenance Assistant/Laborer Position – Mr. Miller stated interviews were completed for the position open in the maintenance department and the job was offered to Luke Peters. Mr. Miller stated Mr. Peters is a PA certified wastewater and water operator and also has his commercial driver's license. Mr. Peters is scheduled to begin his employment on July 6, 2020.

Act 537 Plan Special Study – Mr. Miller indicated the Phase I Archaeological Survey is scheduled to commence tomorrow and he received a call from an affected property owner earlier today denying access to his property. This is the second property owner denying access for the archaeological survey. Mr. Miller stated he will be meeting with Heberling Associates on site tomorrow to review the location. At this time, Heberling Associates doesn't feel as though there will be an issue.

OLD BUSINESS:

SBWJA Rules and Regulations/RV Park – Mr. Book inquired about the status of updating our Authority's rules and regulations to address an RV park. Mr. Miller stated he has contacted a few of the surrounding municipalities that serve campgrounds; however, he is finding most are metered. Mr. Miller will continue looking into developing rules and regulations to accommodate an RV Park.

NEW BUSINESS:

Steeplechase Phase 7 Agreement of Dedication - Mr. Miller informed the Board that we have received all items needed to close out the Steeplechase Phase 7 project; therefore, he recommended approval of the Agreement of Dedication. **Mr. Book moved, seconded by Mr. Hoffman to approve the Agreement of Dedication for Steeplechase Phase 7. 9 ayes, 0 nays. The motion carried.**

Village of Nittany Glen Phase V-A.1 & V-A.2 Agreement of Dedication - Mr. Miller informed the Board that we have received all items needed to close out the Village of Nittany Glen Phase V-A.1 & V-A.2 project; therefore, he recommended approval of the Agreement of Dedication. **Mr. Galbraith moved, seconded by Mr. Swanderski to approve the Agreement of Dedication for the Village of Nittany Glen Phase V-A.1 & V-A.2 project. 9 ayes, 0 nays. The motion carried.**

COMMITTEE REPORTS:

Personnel & Community Relations Committee: Mr. Hoffman had nothing to report.

Facilities Committee:

New SBWJA Facility - Mr. Book reported that the Facilities Committee met on June 18, 2020 to discuss a new facility. Mr. Book provided the Authority Board and staff with a written overview of the existing facility and recommendations for the new facility. The timeline for developing a new facility is a minimum of 2-3 years and could take up to five years. It was determined that approximately 20,000 square feet of space would be needed to include an office/meeting space with a dedicated computer room, file storage and better customer/visitor control. Approximately 15,000 square feet of that would be garage space consisting of a locker room and maintenance office. Based on those needs approximately 5+ acres of ground would be needed.

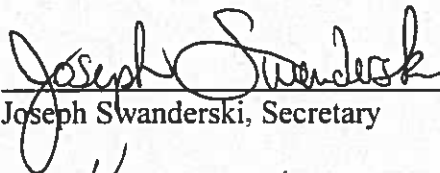
The Facilities committee is recommending that Mr. Miller be authorized to discuss the needs of the Authority with one or more realtors to assist with locating property. Mr. Book stated that no costs are paid to a realtor until a purchase is made. The results of the property search could be brought back to the committee later this year. The Board indicated a motion was not necessary and authorized Mr. Miller to proceed with the search for property. Once a property is selected then the next step would involve Mr. Miller approaching an architect and/or engineer to design a facility.

Financial Committee: Mr. Heny had nothing to report.

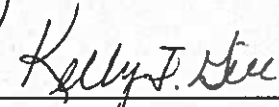
ADJOURNMENT:

Mr. Hoffman moved, seconded by Mr. McMurtrie to adjourn the meeting at 7:32 p.m. 9 ayes, 0 nays. The motion carried.

Respectfully submitted,



Joseph Swanderski, Secretary



Kelly J. Gill, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____