

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

February 13, 2017

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Gregg Heny Chris McMurtrie Dondi Smeltzer
	Benner	Dan Hoffman William Hughes Timothy Miller
	Walker	Dennis McDowell Ted Onufrak

GUESTS: None

CONSULTING ENGINEER: Andy Johnson, P.E.

CONSULTING SOLICITOR: Robert Mix, Esq.

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Tasha Dutton and Kelly Gill

CALL TO ORDER:

The February 13, 2017, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

William Hughes, Secretary, took Roll Call, recording eight members present. Mr. Galbraith was absent. Mr. T. Miller, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. T. Miller, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. T. Miller asked the Board if there were any questions and/or changes to the January 23, 2017 meeting minutes as presented. **Mr. Smeltzer moved, seconded by Mr. Hughes to approve the Minutes of the January 23, 2017 Regular Meeting as presented.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

CORRESPONDENCE:

Kerry Uhler & Associates –We received a letter from Brett LaPlante of Kerry Uhler’s office requesting our Authority provide a Letter of Intent to provide sewer service to the John Sheckler estate located along Jacksonville Road. This subdivision would add four EDUs to our sanitary sewer system. Mr. W. Miller indicated that there will be five lots subdivided; however, only three of the lots, on the south side of Jacksonville Road, will be served with public sewer and the remaining two will have on-lot sewer systems due to the size of the lots and the location of the sewer mainline. It was noted that the existing Sheckler farm will also connect to the public sewer. The Authority will forward an intent to serve letter for this subdivision to Kerry Uhler’s office.

Thank You – Mr. T. Miller read a thank you card forwarded by our employee, Chris Ranio, and his spouse, Michelle, for the food platter given by the Authority for their grandmother’s death.

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-94 – Mr. T. Miller asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-94. Mr. Smeltzer questioned the employee withheld payroll deductions for Aflac. Mrs. Gill explained that five of the Authority’s employees participate in this additional insurance. Mr. Smeltzer asked if the Authority had a packet of information that is distributed to the new employees. Mrs. Gill stated that the Authority’s broker presents information to all the employees on an annual basis. **Mr. Heny moved, seconded by Mr. McMurtrie to approve Revenue Requisition 2012-94 payable to SBWJA in the amount of \$176,200.61.** 8 ayes, 0 nays, 1 absent. **The motion carried.**

GUESTS: There were no Guests present.

EXECUTIVE DIRECTOR'S REPORT:

Pump Station #7 Upgrades – The pumps, control panel and interior/exterior piping have been installed at Pump Station #7 and are now in operation. It was noted that the old pumps ran 88 times in a 24 hour period and the new pumps only ran 4, which should save on the wear and tear of the equipment and system. The old equipment was also removed from the pump station and taken to the scrap yard.

Mr. Heny questioned the corrections made to the block building. Mr. W. Miller stated that the masonry crew cut the brick joints with a saw to even them up and that approximately 50 to 60 bricks were cut out and replaced with new bricks. The appearance of the building is now acceptable; however, the building will need to be pressure washed to remove the dust from this work.

A change order was submitted in the amount of \$6,200.00 due to an 8" valve being installed on the force main. The valve was installed due to the force main being relocated because it was in the way of a new manhole that needed to be installed for the project.

An additional change order will be submitted for fencing. The fencing material was bid as a 7' galvanized fence and it should have been bid as an 8' vinyl coated fence. Mr. Johnson stated the cost for this correction should be approximately \$1,900.00.

HRI will soon be pouring the floors of the pump station. Mr. W. Miller stated that HRI has requested substantial completion of the project.

Shiloh Road – The Board took a moment to discuss recent conversations with Benner Township Supervisors regarding the Shiloh Road sewer service area.

Graystone Court – The office recently received an EDU Assessment Form from Graystone Court that indicated there were more apartments than what was originally conveyed to the Authority when the permit was completed. It was noted that the original request for sewer prior to construction of the facility was for 138 apartments; however, the recent EDU Assessment Form reflected 143 apartments and a hair salon with 2 hair cutting stations. Mr. W. Miller spoke with an employee at Graystone Court who indicated there were 141 apartments and a hair salon that is open to the public. The Authority invoiced the owner of Graystone Court, Jeff Long, an additional \$7,000.00 in tapping fees for this property. This invoice listed 3 additional apartments and a hair salon, which was equivalent to an additional 4 EDUs at \$1,750.00 per EDU. Mr. W. Miller stated this invoice was paid today.

State Ethics Forms – Mr. W. Miller took a moment to remind everyone to complete and return their State Ethics forms for the 2016 calendar year.

Knoebels Picnic – Our 13th Annual family picnic at Knoebels Amusement Resort is scheduled for Saturday, August 5, 2017. Mr. W. Miller informed everyone that we will be at a different picnic pavilion this year.

SOLICITOR'S REPORT:

Retirement Plan – Mr. T. Miller asked if there were any questions or comments regarding Mr. Mix's legal opinion on the liability of the Board for the Authority's retirement plan. The Board discussed the plans and tried to determine who the trustee of the current retirement plan would be. Mr. W. Miller will obtain an estimate of what it would cost to bond the Authority Board of any liability relating to the employee's retirement investments. It was also noted that the Authority's accountant should review the retirement information. Mr. Mix reiterated that there is some type of liability no matter what plan the Authority would choose. Mr. T. Miller stated that this business will be tabled until the March 13, 2017 meeting so additional information may be obtained.

ENGINEER'S REPORT: Mr. Johnson had nothing further to discuss.

OLD BUSINESS: There was no Old Business presented for discussion.

NEW BUSINESS:

SCI Rockview and SCI Benner – Mr. McDowell asked if SCI Rockview and SCI Benner will house additional inmates due to the SCI Pittsburgh closing. Mr. W. Miller indicated that David Smead from SCI Benner recently contacted him to verify SBWJA could handle additional flow due to additional inmates. Mr. W. Miller informed Mr. Smead there should be no problem with this small increase.

COMMITTEE REPORTS:

Personnel & Community Relations Committee – Mr. Hoffman had nothing to report.


Facilities Committee: Mr. Hughes had nothing to report.

Financial Committee: Mr. Onufrak had nothing to report.

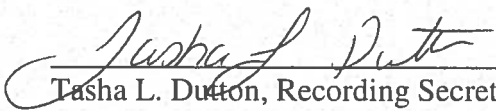
ADJOURNMENT:

Mr. Hughes moved, seconded by Mr. Heny to adjourn the meeting at 8:10 p.m. 8 ayes, 0 nays, 1 absent. The motion carried.

Respectfully submitted,



William Hughes, Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____