

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

February 11, 2019

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Gregg Heny Chris McMurtrie Dondi Smeltzer
	Benner	Brian Book Timothy Miller
	Walker	Dennis McDowell Joseph Swanderski

GUESTS: None present

CONSULTING SOLICITOR: Robert Mix, Esq.

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Kelly Gill & Tasha Dutton

CALL TO ORDER:

The February 11, 2019, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Dennis McDowell, Chairman. Mr. McDowell thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

Dondi Smeltzer, Secretary, took Roll Call, recording seven members present. Mr. Galbraith and Mr. Hoffman were excused from the meeting. Mr. McDowell, Chairman, noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. McDowell, Chairman, led the Board members and Employees in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. McDowell asked the Board if there were any questions and/or changes to the January 28, 2019 meeting minutes as presented. Mr. Heny asked that a comment he made be retracted from the minutes. **Mr. Swanderski moved, seconded by Mr. McMurtrie to approve the Minutes of the January 28, 2019 Regular Meeting as amended.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

CORRESPONDENCE:

Moody's Investor Services - Moody's Investors Service provided us with their annual issuer comment overview of our financial ratings as they relate to our 2012 Bond issue. Mr. W. Miller stated that we are standing strong financially. He also commented that our rating is the highest it can be due to our size, rural location and sparse population.

182 Pin Oak Street, Pleasant Gap – We received an email from Carol Bohn requesting a reduced user fee for her mother's home located at 182 Pin Oak Street. Due to health reasons Mary Petyak has not lived at the property since September 23, 2018 and the water service has been terminated at the curb by the Spring Township Water Authority on January 28, 2019. Mr. W. Miller stated that we verified the water was terminated to the property; therefore, he recommends we grant the reduced user fee for this property. **Mr. McMurtrie moved, seconded by Mr. Swanderski to grant the reduced user fee for 182 Pin Oak Street, Pleasant Gap.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

170 Lorinda Lane, Bellefonte – Mrs. Gill received an email from Elliott Emmick of 170 Lorinda Lane thanking her for the notice she provided to our electronic paying customers which explained our financial situation and the need for a price increase in 2019. Mr. Emmick was very pleased that our Authority was able to maintain our sewer rates as long as we have. Mr. W. Miller stated that it was nice to hear a customer make such positive comments regarding our efforts of keeping our rates down.

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-140– Mr. Heny presented the Board with Revenue Requisition #2012-140 in the amount of \$50,251.77. Mr. McDowell asked what the bill to SEDA-COG in the amount of \$275.00 was for. Mrs. Dutton indicated this was for our 2019 website hosting fee. Mrs. Gill indicated SEDA-COG had originally designed our website. Mr. McDowell asked if there were any additional questions regarding the presentation of Revenue Fund Requisition 2012-140. **Mr. Book moved, seconded by Mr. Swanderski to approve Revenue Requisition 2012-140 payable to SBWJA in the amount of \$50,251.77.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

GUESTS: There were no Guests present for the meeting.

SYSTEM OVERVIEW REPORT:

January 2019 System Overview – Mr. W. Miller reviewed the January 2019 System Overview with the Board.

Mr. W. Miller stated there were 34 in-home inspections completed in the month of January. The maintenance department identified two (2) floor drains were connected to the sanitary sewer. Our personnel also identified root intrusion and a broken sewer lateral. The maintenance department completed seven (7) new sewer lateral inspections and our office staff received 12 sewer permit applications in the amount of 12 EDUs and issued the permits.

The maintenance department repaired ceiling tile at Pump Station #9 and repaired several pumps at multiple locations.

Our personnel completed vac, video and jetting work in the Penn Eagle Industrial Park and the Amberleigh development. The maintenance staff also completed 26,243 feet of video work to identify infiltration and inflow in January.

There were multiple tasks performed for Benner Township Water Authority, which included replacing an ejector valve and rebuilding an LMI pump at the Hampton Hills Well House.

Our staff reviewed the as-built prints for the Village of Nittany Glen and the tap for the Musser Hill Subdivision was completed on 1/29/2019. We also assisted the Centre County Housing Authority with a blockage in their sewer line at Beaver Farms Apartments. Our maintenance department also helped East Nittany Valley Joint Municipal Authority locate a break in a sewer lateral within their system. The Pennsylvania State Police Department also called for our assistance in repairing Mingoville Post Office's sewer lateral due to an incident in which the lateral was damaged.

We had a few callouts on the system that comprised of a power fail at Pump Station #11, sewer backup at 202 Wiltshire Drive and an emergency PA One Call for Bellefonte Borough. Mr. W. Miller ended the report with a total of 50 PA One Calls being located in January.

Mr. Swanderski asked how the cleanouts were destroyed at the Mingoville Post Office. Mr. W. Miller stated that their cleanouts were never cut flush to the ground; therefore, they were sticking out of the ground several inches when a motorist drove around the back of the post office hitting a cleanout.

SOLICITOR'S REPORT:

Right-of-Ways – Mr. Mix spoke with 4B's Partnership's attorney, Betsy Dupuis, regarding a utility right-of-way being executed for the vacant lot located between Clemens Lane and Radio Drive off the Benner Pike. It was noted that Ms. Dupuis spoke with her clients and will reach out to Mr. Mix on February 13th with their decision. Mr. Mix indicated a preliminary design will need to be obtained to assist in identifying where the sewer lateral will be installed for the vacant lot and the possibility of avoiding Centre Communications' property. It was noted that the property was sold to Capperella Automotive, Inc. the end of January. The subdivision map shows the property line being located between 4B's Partnership and Capperella Automotive, Inc., which is located down the center of Radio Drive. Mr. Mix asked if the lateral would be taken to the opposite side of the road. Mr. W. Miller indicated that we would most likely add a 15' stick of pipe that would get the tap out of the pavement.

Mr. McDowell asked when the buyers would want sewer service to the property. Mr. Mix stated he was unsure of their construction schedule. Mr. W. Miller believes they will want to build in the spring. Mr. Book asked if SBWJA will be constructing the sewer line for this lot. Mr. W. Miller stated that in the 1980's the Developer did not finish the line and requirements required by our Authority for new extensions; however, SBWJA then allowed two (2) customers to connect to the extension without the Developer completing his obligations, which he believes now make us legally liable for the extension.

Mr. Mix asked the distance involved with this extension, which Mr. W. Miller indicated it being approximately 105 feet. Mr. Mix also inquired if a 20 foot temporary and a 20 foot permanent right-of-way would be sufficient, which Mr. W. Miller agreed to be adequate. Mr. Book asked who would be surveying this property; however, this decision has not been made at this time. Mr. Book asked if the street involved with this project is public due to obtaining a Highway Occupancy Permit. Mr. W. Miller indicated it is a private drive; therefore, a Highway Occupancy Permit is not required. Mr. Mix will continue talks with Ms. Dupuis and will report back to the Board once a decision is made.

OLD BUSINESS:

Centre County Recycling & Refuse Authority (CCRRA) – Mr. Book asked if the issues with the Centre County Recycling & Refuse Authority have been resolved. Mr. McDowell believes so, since we have not received an additional letter. Mr. T. Miller asked if the administrative fee is in our rules of operation, because we said they were. Mrs. Gill stated it was notated in our master specifications document in several areas. The Board discussed Mr. Onufrak's displeasure with the invoices and his concern with the administrative fee. Mr. T. Miller indicated there was confusion on the part of the CCRRA where the first invoice in November 2018 was itemized, but the second invoice in November 2018 was not. Mr. T. Miller suggested that we may want to add a clause to our fee schedule stating that the Authority is permitted to charge time and half for services provided after normal business hours.

NEW BUSINESS:

Stonehenge Phase 7 Sewer Easement Agreement (21 EDUs) – Mr. W. Miller indicated the Developer for Stonehenge Phase 7 is ready to proceed with a mainline extension and has submitted a Sewer Easement Agreement. Mr. W. Miller indicated that he believes this is the last phase of this development. **Mr. Book moved, seconded by Mr. Smeltzer to approve the Sewer Easement Agreement for Stonehenge Phase 7 in the amount of 21 EDUs.** 7 ayes, 0 nays, 2 absent. **The motion carried.**

Village of Nittany Glen Phases III-B.2, III-C, III-D.1, III-D.2 (30 EDUs) – Mr. W. Miller informed the Board that we have received all items needed to close out the Village of Nittany Glen Phases III-B.2, III-C, III-D.1, III-D.2; therefore, he recommended approval of the Agreement of Dedication. **Mr. Book moved, seconded by Mr. Heny to approve the Agreement of Dedication for the Village of Nittany Glen Phases III-B.2, III-C, III-D.1, III-D.2 in the amount of 30 EDUs .** 7 ayes, 0 nays, 2 absent. **The motion carried.**

Bellefonte Borough Authority (BBA) – Mr. T. Miller indicated he had reviewed Bellefonte Borough Authority's minutes and was questioning the overages that are listed for Bellefonte Borough's Waste Water Treatment Plant upgrades. The minutes indicated the project's progress was fine in October and there were multiple issues in December. Mr. T. Miller asked if we may be \$500,000.00 over budget. Mrs. Gill stated that we received a letter from Robert Decker of Nittany Engineering in the mail today; however, it did not provide detailed information regarding the project. It was noted that the letter will be included in the February 25, 2019 meeting packets. The Board discussed the change orders and work change directives that were listed in BBA's minutes. Mrs. Gill stated that there is really no way of knowing what our portion of the upgrades will be until we get our 4th quarter 2018 bill from BBA. Mr. Book asked where the additional funds would come from if the project would exceed our budgeted amount. Mr. W. Miller stated the money would come from reserves. Mr. Book wanted to verify the Authority did not need to secure additional financing.

Shiloh Road – Mr. McDowell asked if anything will be expected of the Board during the meeting at the Benner Township Municipal Building on February 18, 2019 at 7:00 P.M. Mr. W. Miller stated that he was unsure of what is expected of the Authority. Mr. T. Miller believes the Benner Township Supervisors will be conducting the public forum regarding the Shiloh Road sewer extension and our Authority will assist in answering questions from the public. Mr. W. Miller asked if he should correct the Supervisors if they provide inaccurate information. Several Board members stated that Mr. W. Miller should provide accurate information. Mr. W. Miller and Mrs. Gill spoke with numerous residents regarding the Walnut Grove/Shiloh Road area to date, which indicated they were interested in public sewer.

COMMITTEE REPORTS:

Personnel & Community Relations Committee – Mr. Hoffman was absent.

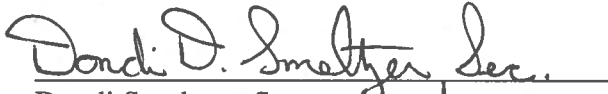
Facilities Committee: Mr. Galbraith was absent.

Financial Committee: Mr. Heny had nothing to report.

ADJOURNMENT:

Mr. Smeltzer moved, seconded by Mr. Heny to adjourn the meeting at 7:55 p.m. 7 ayes, 0 nays, 2 absent. The motion carried.

Respectfully submitted,



Dondi Smeltzer, Secretary



Tasha L. Dutton, Recording Secretary

CC: Benner Township _____
Spring Township _____
Walker Township _____