

SPRING-BENNER-WALKER JOINT AUTHORITY

REGULAR MEETING

April 24, 2017

ATTENDANCE:

AUTHORITY MEMBERS:	Spring	Joseph Galbraith Gregg Heny Dondi Smeltzer
	Benner	Dan Hoffman Timothy Miller
	Walker	Ted Onufrak

GUESTS: David Payne III

EXECUTIVE DIRECTOR: N. Warren Miller

EMPLOYEES: Kelly Gill

CALL TO ORDER:

The April 24, 2017, Regular Meeting of the Spring-Benner-Walker Joint Authority was called to order at 7:00 P.M. by Timothy Miller, Chairman. Mr. T. Miller thanked everyone for attending and stated that the meeting would be recorded for transcription.

ROLL CALL:

Dondi Smeltzer, Assistant Secretary, took Roll Call, recording six members present. Mr. Hughes, Mr. McDowell and Mr. McMurtrie were absent. Mr. T. Miller, Chairman noted that with a quorum present, the Spring-Benner-Walker Joint Authority was permitted to conduct business under the laws of Pennsylvania.

PLEDGE OF ALLEGIANCE:

Mr. T. Miller, Chairman, led the Board members, Employees and Guests in the Pledge of Allegiance.

APPROVAL OF MEETING MINUTES:

Mr. T. Miller asked the Board if there were any questions and/or changes to the April 10, 2017 meeting minutes as presented. **Mr. Galbraith moved, seconded by Mr. Hoffman to approve the Minutes of the April 10, 2017 Regular Meeting as presented.** 6 ayes, 0 nays, 3 absent. **The motion carried.**

CORRESPONDENCE: There was no Correspondence presented for discussion.

FINANCIAL REPORTS:

Treasurer's Report: Mr. Onufrak reviewed the financial reports for the period ending 03/31/2017. Mr. T. Miller asked if there were any questions regarding the Treasurer's Report or any comments by the Authority staff. **Mr. Heny moved, seconded by Mr. Smeltzer to approve the Treasurer's Report as presented.** 6 ayes, 0 nays, 3 absent. **The motion carried.**

APPROVAL OF PAYMENTS:

Approval of Requisitions:

Revenue Fund Requisition 2012-99 – Mr. Onufrak presented the Board with Revenue Requisition 2012-99. Mr. T. Miller asked if there were any questions regarding the presentation of Revenue Fund Requisition #2012-99. Mr. Heny referenced the bills to GE and Keystone Engineering which both pertained to the SCADA system and asked for more details surrounding the purchases. Mr. W. Miller indicated the invoice to GE was for repairs to one of our Motorola radios in connection with our radio telemetry. We also had to order a new Motorola radio to replace one that was deemed unrepairable by GE.

The invoice payable to Keystone Engineering was for the addition of features to our radio telemetry as part of the control upgrades to our pump stations. This included adding the tank level and flow discharging from Pump Station #7 (Zion Ridgecrest) and also the tank level at Pump Station #6 (Rockview) to our SCADA system for viewing, as well as our ability to send new alarm signals that we previously could not send. **Mr. Galbraith moved, seconded by Mr. Hoffman to approve Revenue Requisition 2012-99 payable to SBWJA in the amount of \$137,754.27.** 6 ayes, 0 nays, 3 absent. **The motion carried.**

GUESTS:

David Payne III – Mr. Payne is a senior at Penn State University and was in attendance at our Authority meeting to fulfill a graduation prerequisite that involved his attendance at a public meeting as part of his Water Resource Class. David III is the son of David Payne Jr., Director of PNC Capital Markets, which handled the Authority's financing/refinancing of the bonds in 2008 and 2012 respectively.

Mr. T. Miller welcomed Mr. Payne to the Board meeting and provided him with the opportunity to ask questions at any point of the meeting. Mr. Payne referenced the Authority's balance sheet and asked what the biggest expense and biggest challenge were with running the sewer authority.

Mr. W. Miller indicated the Authority's largest expense is the treatment of the sewage flows and provided Mr. Payne with an overview of how our Authority is a collection system that discharges to Bellefonte Borough's Wastewater Treatment Plant and pays based on proportionate flow.

Mr. W. Miller further stated the Authority's biggest challenge is not having its own treatment plant and being at the liberty of the elected officials in the Borough to determine the work that will be completed at the wastewater treatment plant. Our Authority represents 75%-80% of the population served by the wastewater treatment plant but have little to no say in the upgrades being completed, including project costs.

Mr. T. Miller asked Mr. W. Miller to provide some benefits recognized by our Authority which allows us to maintain some of the lowest rates in Centre County. Mr. W. Miller explained that our Authority staff has worked hard and has been very successful with the implementation of in-home sewer inspections to reduce infiltration and inflow to our system. This has allowed us to reduce our overall flows being discharged to the Borough's wastewater treatment plant hence reducing our expense.

In addition, our Authority's largest customer SCI Rockview/SCI Benner, who represents roughly 40%-45% of our total flows, pays for service based on proportionate flow. This agreement is similar to the agreement our Authority has with the Bellefonte Borough.

Mr. W. Miller also referenced the 1976 Agreement between our Authority and Bellefonte Borough which benefits our Authority because the Borough residents, who represent roughly 20% of the population served by the treatment plant, pay for 58% of the costs associated with capital improvements to the treatment plant. The current proposed upgrade of approximately \$7 million will require the Borough residents to pay more than \$1.1 million more than our customers.

Mr. Payne thanked the Board for allowing his attendance at the meeting and taking the time to explain the operations of the Authority.

EXECUTIVE DIRECTOR'S REPORT:

Pump Station #7 Upgrades:

Change Orders (Paving) – Mr. W. Miller informed the Board that following the last meeting he contacted Eby Paving to obtain an additional quote for the paving but didn't receive a call back until the day HRI's subcontractor, R.C. Bowman, completed the paving. R.C. Bowman bid the work through HRI for time and material.

Work Completed – Mr. W. Miller informed the Board that all work has been completed and HRI will likely be submitting the final general-mechanical payment application to our Authority for approval at our next meeting.

Springfield Pump Station #1 Pumps- Mr. W. Miller reminded the Board of an issue at Pump Station #1 in Springfield Development where disposable wipes were getting hung up in the volutes of the pumps. These pumps are 20 plus years old. Last week one of the two Flygt pumps went down and needs replaced. The parts take several months to obtain since they are manufactured in Sweden and Mr. W. Miller suggested the Board approve the purchase of two (2) submersible Gorman Rupp Pumps along with Variable Frequency Drives (VFDs) to replace the old equipment. The approximate cost is \$30,000.00. **Mr. Galbraith moved, seconded by Mr. Hoffman to upgrade Pump Station #1 (Springfield) to include the purchase of two (2) Gorman Rupp submersible pumps and VFDs for an estimated cost of \$30,000.** 6 ayes, 0 nays, 3 absent. **The motion carried.**

New Hires – Mr. W. Miller was pleased to inform the Board that the two prospective employees have accepted our employment offers and will be starting in early May. Mr. Will Barton was hired as a maintenance laborer and Ms. Aspen Krape will be filling the vacancy in the office.

Bellefonte Borough 2016 Chapter 94 Report – Mr. W. Miller informed the Board that we received a copy of Bellefonte Borough's 2016 Chapter 94 Report. Mr. W. Miller indicated the 2016 Wasteload Management Report identifies two organic limits for the treatment plant. The limit established by the PA DEP in 2009 was 11,845 lbs/day, which was requested by Bellefonte Borough officials and subsequently approved by the PA DEP. In the current report, Bellefonte Borough has two organic loading graphs. One shows the organic limit of 11,845 lbs/day being reduced to 8,000 lbs/day in January 2018 and the other graph shows two permitted loading limits—11,845 lbs/day and 5,840 lbs/day. Mr. W. Miller stated he believes the Borough is using this report to somehow justify their proposed upgrade. Mr. W. Miller has forwarded the Borough's 2016 Chapter 94 Report to Brian Book, Andy Johnson and Jim Balliet for review. Mr. Johnson should be prepared to discuss the report at the next meeting.

OLD BUSINESS:

Spearly Dedication of Sewer Facilities/Easement Agreement – The Authority is in receipt of a Sewer Easement Agreement and Agreement of Dedication from David, Lorna and John Spearly, Jr. for the 6” sewer main that currently serves three residential lots within Overlook Drive in Benner Township. Due to the recent subdivision of the property for an additional lot, the PA DEP is requiring the 6” sewer main serving these homes to be dedicated to our Authority.

Mr. W. Miller indicated the Spearlys have provided all of the required documents for the dedication with the exception of the record drawing which is currently being prepared by their surveyor, Delbert Meeker & Associates. To prevent any further delays with the planning process, Mr. W. Miller requested the Board accept the dedication of these facilities contingent upon receipt of the record drawings. **Mr. Heny moved, seconded by Mr. Hoffman to approve the Agreement of Dedication of sewer facilities provided by David, Lorna and John Spearly Jr. as presented, contingent upon the Executive Director’s approval of the required record drawings.** 6 ayes, 0 nays, 3 absent. **The motion carried.**

Fiduciary Liability Coverage – Mr. Onufrak asked if Mr. Mix has provided his opinion on the Authority purchasing Fiduciary Liability Coverage. Mrs. Gill indicated he was provided with a copy of the policy to review after the last meeting, but hasn’t provided a response. Mrs. Gill will send a follow-up email to Mr. Mix.

NEW BUSINESS:

528 Seibert Road Sewer Connection – Mr. Hoffman wanted to make the Authority staff aware that the property at 528 Seibert Road appears to be preparing for connection to the public sewer system. Mr. W. Miller indicated Spearly Construction is completing the work for the homeowner and the inspection is scheduled for tomorrow morning.

